

1 PRE-ARRIVAL INFORMATION FROM VESSEL TO TERMINAL

1.1 Arrival and Reporting point notifications

For ref. and more info: Admiralty List of Radio Signals Vol. 6 Part 2.

Please note that following two (2) notifications must be transmitted to Headquarter Defense Command South Norway (DEFCOMSONOR)

Direct on: **or** care of/via

Telefax +47 75 53 63 54

Norwegian coastal radio south reachable on:

Phone +47 75 53 62 99

Phone +47 51 69 00 44

E-mail: csc@reitan.mil.no

E-mail: kystradio.sor@telenor.com

M.V Radio: 1665 khz, VHF Ch. 25, 16, 2, 7 or 62

Pls. note baseline for Oslofjord:

1. N58° 58,6" E010° 14,1
2. N58° 56,8" E010° 53,4"

1.2 1st notification Arrival notification

To be transmitted at least 24 hours prior to entering Norwegian Internal Waters (NIW)

1.3 2nd Notification Reporting Point Notification

To be transmitted latest when crossing base-line inbound and outbound.

If variation of more than 4 hours from previous given times, you have to send an update.

If vessel has to anchor in NIW - then following has to be reported:

- reason for anchoring
- position, date and time for anchoring
- ETD from anchorage
- update to be reported every 12 hours
- when anchor weighted

1.4 Pilot ordering

Pilot will be ordered from Horten Vessel Traffic office. Traffic-separation scheme should be followed. Pilot Boarding Area: N 59° 04,5" E 010° 34,5"

Master is to contact Ferder pilot station min 6 hrs. - and again 2 hrs. - prior to arrival with updated ETA on VHF Ch. 13 or on phone +47 33 03 49 70, Fax.: +47 33 03 49 99

Vessel to contact Horten Vessel Traffic Center (Horten Control) when crossing baseline inbound and minimum one (1) hour prior to departure last port outbound.

VHF Ch.18 /19

or phone + 47 33 03 49 53

or fax: +47 33 03 49 99

1.5 Information required by Harbour Office (min 24 hrs. notice)

Pls. state:

1. Name and call sign of ship
2. Country Registration
3. Overall length and beam of ship and draught on arrival
4. Estimated time of arrival at Færder Pilot Station
5. Ship's displacement on arrival. If loaded, type of cargo and disposition
6. Any defects on hull, machinery or equipment that could adversely affect safe operations or delay commencement of cargo handling
7. If fitted with an inert gas system, confirmation that the ship's tanks are in an inert condition and that the system is fully operational.
8. Whether crude oil washing (Marpol min only) is to be employed and, if so, confirmation that the pre-arrival check list has been satisfactory completed.
9. Ship security level
10. Vessel fitted with fixed or controllable pitch propeller
11. Any equipment or objects projecting outside of ship's hull/side
12. Any known defects, leaks, breakdown etc. on hull, steering gear, navigation equipment, mooring equipment, machinery/thrusters, cargo/bunker equipment etc.
- 13. Year of certification for mooring lines**
- 14. Year of mooring lines in use**
15. The level of **H2S** in cargo tanks and/or other compartments not containing bunkers.
- 16. Any illness/and or injuries has occurred onboard.**
- 17. Any suspicion of contagious diseases onboard.**
18. Other relevant information

1.6 Information and documents required by agent (min. 24 hrs. notice)

Pls. state:

1. Crew, passenger and pax list incl. passport details, as per attached form.
2. Ship stores list for custom use (Spirits, wine, beer, cigarettes/tobacco, arms etc.)
3. MARSEC / ISPS doc. as per attached forms.
4. Estimate of vessels draft and bunkers (ROB) on arrival.
5. Any garbage / slops etc. to be landed, as per attached forms.
6. If discharging, B/L details, date and quantity / grade of cargo (UN code if known)
7. Any Crew change or visitors expected (service, Super Num. etc.)
8. Any Spares or Parcels due to arrive
9. Any storage/provisions/fresh water required
10. Any goods to be landed? If so, please prepare a Performa Invoice for this goods.
11. Any other items